

# CALHOUN PIANO STUDIOS

12925 E. 76<sup>TH</sup> ST. N. OWASSO, OK 74055 (918) 274-9514

## STUDIO POLICIES

1. **Private Lesson:** The student should be well prepared and arrive 5 minutes before the scheduled lesson. In order for a lesson to be excused, the teacher must be notified of the absence at least 24 hours in advance of the lesson time (except in the case of sudden illness or an emergency). Make-up times will be given for excused lessons only. School cancellations do NOT imply lesson cancellations. Lessons will be cancelled if Owasso Public Schools are closed due to inclement weather. In the event of any other cancellation you will be notified by telephone.
2. **Practice:** Daily practice is vital to the musical growth of the student. All students should practice at least five days a week; the teacher will suggest practice guidelines for each individual student. Parents may wish to monitor the student's weekly practice. A regular routine with parental encouragement will greatly aid the student's progress. For the best results, parents will want to take an active interest in their child(ren)'s piano study.
3. **Piano:** All students should have access to a well-maintained instrument.
4. **Notebook:** Students are required to keep a hardcover 3-ring binder to be used for assignments and handouts. Parents are encouraged to check the binder regularly for notes, letters, and receipts.
5. **Tuition:** Tuition is based upon 43 lessons spread over a 12 month period. The monthly tuition remains the same for each month, and thus is not based upon the number of lessons scheduled during any given month. Payment is due by the 7<sup>th</sup> of each month or the first lesson, which ever is later. If payment is late, a \$5.00 late fee will be charged. Tuition will only be prorated for lessons that the teacher misses. Student absences will not be prorated (except during the months of June and July when we are notified in advance), and only excused absences will constitute a make-up. Payment can be made either in the form of cash or personal check to your teacher.

Basic Tuition:	(30 minute lessons)	\$70.00 per student per month
Intermediate Tuition:	(45 minute lessons)	\$85.00 per student per month
Advanced Tuition:	(60 minute lessons)	\$100.00 per student per month

6. **Book Deposit:** All families are required to pay a \$40.00 (per student) book deposit upon registration. This money is used to purchase music and pay contest and registration fees. A record will be kept of all book expenses. When the \$40.00 is depleted, a copy of the expense record will be given to the parents and another \$40.00 will be deposited.
7. **Studio Enrollment:** Piano lessons will follow the Owasso school calendar except during the summer. Students are expected to maintain regular attendance at all scheduled lessons throughout the course of the year. Special arrangements will need to be made with the teacher to maintain studio enrollment if a student has to miss a significant number of lessons.
8. **Recitals:** Recitals serve as wonderful performance opportunities for students to perform for friends and family. Please refer to the Studio Calendar for scheduled recitals.
9. **Auditions:** Students may take the opportunity to participate in piano auditions, specifically the TAMTA Piano Festival held in the fall, the Oklahoma Music Teachers Association District Achievement Auditions, and the Junior and Senior Auditions. If the student is prepared, he/she can only have positive experiences at auditions.
10. **Lesson Etiquette:**
  - Fingernails should be reasonably trimmed
  - Hands should be clean
  - No gum or candy during the lesson  
If possible, students should have used the restroom before the lesson  
Friends, parents, and siblings are welcome to visit the lesson as long as they are not a distraction to the student
  - Punctuality is appreciated: students are expected to arrive on time so the lesson may begin as scheduled; arriving late will shorten the lesson accordingly
  - Students should be picked up no later than 5-10 minutes after the lesson concludes unless prior arrangements have been made with the teacher